

Charity Registration No. 1114403

Company Registration No. 05695711 (England and Wales)

**INSTITUTE FOR VOLUNTARY ACTION RESEARCH
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sam Brier (Chair from 11 Nov 2020)	
	Richard Hopgood (Vice Chair)	
	Timothy Jones (Treasurer)	
	John Hailey	
	Anneessa Mahmood	(Appointed 14 October 2020)
	Kamna Muralidharan	(Appointed 14 October 2020)
	Rosa Powloski	
	Nicola Steuer	
	Palmela Witter	(Appointed 14 October 2020)
	Jane Hatfield	(Until 24th May 2021)
Company secretary	Ben Cairns	
Chief Executive	Ben Cairns	
Charity number	1114403	
Company number	05695711	
Registered office - to 29/09/2020	The Old School Exton Street London SE1 8UE	
From 29/09/2020	The Foundry 17 Oval Way London SE11 5RR	
Auditor	Begbies 9 Bonhill Street London EC2A 4DJ	
Bankers	CAF Bank 25 Kings Hill Avenue Kent ME19 4JQ	
Solicitors	Bates Wells Braithwaite 10 Queen Street Place London EC4R 1BE	

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

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INSTITUTE FOR VOLUNTARY ACTION RESEARCH

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

OBJECTIVES AND ACTIVITIES

Introduction

The Institute for Voluntary Action Research (IVAR) is an independent, charitable research institute. IVAR's charitable objects are to *'support the development and sustainability of charities and other voluntary, community, social enterprise and not-for-profit (VCSE) organisations through research, education and training'*.

Our main interest is voluntary action – activities, services, community development or campaigns that aim to improve the quality of life and opportunity of disadvantaged individuals, groups and communities. We work collaboratively; we concentrate on problem-solving; and we want our work to be relevant and practically useful to the voluntary and community sector, as well as funders, policy-makers and other sectors.

Our research approach – collaborative, problem-solving and practically useful – is made possible by our team of staff, trustees and experienced freelance research associates, all of whom have worked in and around the voluntary and community sector as volunteers, paid staff, leaders, trustees, teachers and researchers. Our team understands and cares about the distinctiveness and independence of VCSE organisations.

Our work starts in different ways: a funder calls us to discuss a problem; we develop a project in response to needs we hear about from VCSE organisations; we receive commissions; and, occasionally, we submit tenders. We operate at a national, regional and local level; most of our work is funded by charitable trusts and foundations.

Throughout our work – literature reviews, interviews, benchmarking, surveys, focus groups, workshops, training – three things never change about what we offer:

1. Our work begins with a 'problem' or challenge; this becomes our 'research question'. As part of trying to answer that question, we draw on earlier work – our own and others' – that can shed light and provide pointers to solutions.
2. We provide space for reflection and debate to help people find their own responses to the challenges they face.
3. We draw on findings from our work to deliver public benefit (in line with Charity Commission guidance), through actively communicating and sharing lessons and evidence, to change practice, inform policy, develop theory and promote understanding of the voluntary and community sector.

Priorities

At a high level, we think the contribution we can make is:

1. A responsive, relevant and useful capacity-building research institute that strengthens the UK voluntary sector through regularly sharing quick, practical insights with smaller voluntary organisations and their funders.
2. A body of evidence that has been shaped by those delivering and funding social change that supports the development of voluntary sector practice and influences funders and public agencies across the UK.
3. A more visible and influential IVAR that contributes to shaping a better operating environment for smaller charities.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

For the period 2020-2025, we set four overarching strategic commitments:

- 1. An organisation that has the culture, skills and resources to be responsive, relevant and useful.** Our judgement is that we are most useful when our time is focused on issues that really matter to our beneficiaries, in a way that is most helpful to them. Financially, that requires a strong and secure base of unrestricted core funding to allow us to be flexible, generous and agile in how we use our time. It also means ensuring that we have more robust arrangements in place to ensure that we are listening and responding to our primary audiences (see point 3 below).
- 2. A commitment to using our platform and our voice,** in two ways. First, by providing a more engaging and accessible platform for stories of what is possible and achievable by smaller charities. Second, where we can add value, using our own voice – for leverage and influence – confident that it has legitimacy and credibility by always being grounded and informed. A more visible and influential IVAR can contribute to shaping a better operating environment for smaller charities.
- 3. Connecting people and ideas.** We need to build on the relationships that we have with local organisations, funders and public agencies across the UK for the generation of project ideas, the distribution of learning and, above all, to enable us to remain relevant and accountable.
- 4. Using our network to reach more small funders and charities.** To support the development of our voice and influence, provide a platform and help our role as a connector, we need to take a more strategic, focused approach. We will be developing campaign-style communications messages to help our audiences connect with our body of research in a more straightforward way. We hope this will enhance our ability to operate as a responsive research institute, connecting funders and charities, focusing on smaller organisations where we can reach individuals who have the power to change their organisations, communities and local systems.

Clients and Partners

Research clients and partners included: Access Foundation, The ACRE Network, Atlantic Philanthropies, BBC Children in Need, Berkeley Group, Brighton and Hove CCG, Carnegie UK Trust, Cattenach, CCLA, Centre for Accelerated Social Technology (CAST), Changing Lives, City Bridge Trust, Comic Relief, Community Foundation for Northern Ireland (CFNI), Co-Op Foundation, Corra Foundation, Cripplegate Foundation, East Sussex County Council, Eden Project Campaigns Ltd, Esmée Fairbairn Foundation, Help on Your Doorstep, Jack Petchey Foundation, John Lyon's Charity, Kisharon, Lancs and South Cumbria NHS Trust, Langdon Charity UK, Lankelly Chase, Lloyds Bank Foundation for England and Wales, Local Trust, London Funders, Mercers Company, National Lottery Communities Fund, Nationwide Foundation, NHS North Cumbria CCG, Norwood Ravenswood, Oak Foundation, Paul Hamlyn Foundation, Pears Foundation, Porticus, Power to Change, Robertson Trust, Sheffield Hallam University, Shift Design, Social Enterprise UK, The Tudor Trust, United St. Saviours Charity and William Grant Foundation.

ACHIEVEMENTS AND PERFORMANCE

Covid-19 Emergency Response Work

In response to the outbreak of the coronavirus pandemic (Covid-19) in March 2020, IVAR set a simple goal for the next 12 months: *to support a strong UK voluntary sector with robust and healthy small charities, voluntary, community and not-for-profit organisations that are supported and resourced to engage with uncertainty and adapt and evolve in order to tackle changing social needs with determination and vision.*

One very direct achievement related to this was our quick response to Covid-19, initiating peer support sessions for voluntary, community and social enterprise (VCSE) leaders and providing regular briefings and presentations on the challenges VCSE leaders were facing, with questions and opportunities for funders to consider. We set this up quickly through our Research Development Fund, as a flexible project that would evolve in response to need. Six funders then came on board to support the work through to March 2021.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Over the course of the 2020/21 financial year, we heard from 465 VCSE leaders from 17 fields, based across the UK. We heard a great deal about the benefit of having space to offload; a sense of solidarity; the useful opportunity to hear ideas about how people were adjusting and managing, and the positive feeling of being part of a community of leaders that were trying to adapt, innovate, and do their best to continue to make progress even through uncharted waters.

From a survey of participants in February 2021, we learned that people particularly valued an open space to talk about what was on their mind at a particular time; and having a useful and safe space to offload concerns and worries – with people who are not from the same field, or geographical area, and therefore not competitors.

Alongside the peer support sessions, we published [fourteen briefings](#) on the challenges VCSE leaders were facing, with our reflections on the questions and opportunities for funders that they raised.

Each briefing was shared with: 13 funder networks – four UK-wide and others more local; 261 funders on our newsletter list; and our Twitter and LinkedIn networks.

We used the ideas, concerns and aspirations expressed in the sessions to shape a UK-wide [call for open and trusting grant-making](#), in partnership with London Funders, a group of eight other funders and eight VCSE organisations.

Other 2020/21 priorities

We have collated further achievements and reflections under three distinct priorities.

1. More funders take a flexible approach to grant-making that helps voluntary organisations deliver responsive and effective services to their beneficiaries within an increasingly complex and uncertain environment.

We provided significant support to funders to enable them to take a flexible approach to grant-making, including:

- Regular blogs, particularly in the weeks following the first national lockdown in March 2020. For example: [Getting money quickly to frontline services](#); [Seeing with an applicant's eye](#); and [Four principles to shape your grant-making today](#).
- Our regular Covid-19 briefings, summarising live challenges facing VCSE leaders, the support they need, and opportunities and questions for funders to consider.
- Increased frequency of our Community of Practice for learning and evaluation staff – attended by 47 people from 30 trusts and foundations. With briefings exploring how foundations are making decisions in uncertainty – combining data with intuition: [Piecing a story together](#); [Acting in uncertainty](#); and [More data is not the answer](#).
- We shared insights from the work described above and facilitated discussions at 10 funder forums, including the Wales Funder Forum, North East Funder Forum and ACF's Collaborative Funding Hub, reaching over 180 funders.
- At our Evaluation Roundtable Convening on 1 December, 45 UK trust and evaluation staff took part in a virtual discussion about how to 'make learning everyday' when people were working remotely in extremely uncertain times.

Feedback on this work included:

'We've been busy planning our impact and learning plans for the next phase and have been finding IVAR's resources really helpful for this.'

'As a recipient of these briefing notes, I just wanted to say how insightful and helpful they are to me in my role as a funder. In the current circumstances, all information is good information and this is good.'

'Thank you VERY much for inviting me to the roundtable yesterday – such a fascinating session that chimed in so many ways – and exactly the right time to be thinking of these things.'

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

2. Small voluntary and community organisations and social enterprises are equipped with practical, timely research insights that help them to support people and their local communities in need.

We published regular blogs synthesising practical, timely research insights, including: [Leading through uncertainty: Lessons from the recession](#); [How can small charities be heard?](#); and [Six ways VCSE leaders are adapting to Covid-19](#).

As noted above, over 450 VCSE leaders joined our peer support sessions – a space for them to share and explore live challenges they were facing. These sessions also contributed to support for other VCSE organisations through our published briefings: *'I would like to offer my thanks to the IVAR team for the briefings they have produced during this time of crisis. I have found the reports to be most helpful and I believe I am better informed to fulfil the responsibilities of my role as a result of this support'*.

Our annual health conference, Transforming Healthcare Together, went virtual in 2020, and was attended by 140 cross-sector leaders: a powerful reminder of the need to support and facilitate cross-sector connections and joint working across local systems. We developed a suite of resources to support leaders from the voluntary and healthcare sectors to build relationships that enable them to work in new ways to improve referral pathways; protect against overwhelming demand on statutory health services; and reach the most isolated and vulnerable members of the community. We built partnerships between 13 local NHS systems and the VCSE sector to address local challenges. We also captured learning from partnerships working together in response to Covid-19 in [We're better together](#).

Feedback on this work included:

'I enjoyed just talking in a non-judgmental way about the challenges and opportunities we face.'

'I really appreciate everything that IVAR is doing to support charity leaders across the UK at this time. I certainly have found [the sessions] useful, helping me to recognise that what is happening to [our organisation] is not unique and that, with your support, we have been able to influence funders.'

'It was a really interesting session, and great to be part of another IVAR initiative. You always manage to combine good use of technology with an informal and relaxed atmosphere that makes everyone feel able to share their views and learning.'

3. Funders change their approach to relationships, processes and risk to make life easier for small voluntary organisations.

At the beginning of 2020/21, we were working on two projects around funders' approaches to relationships, processes and risk:

[Thinking about... risk framework](#): We worked with five funders – of different scales, purposes and ways of working – to better understand the varied approaches grant makers take to risk. Together, we developed a framework that helps funders consider their approach to different elements of risk.

[The power of face-to-face grant-making: Small grants in Hartlepool](#): In this paper, we shared Tudor Trust's pilot approach to paring back bureaucracy and placing relationships and trust at the forefront of their grant-making, including the views of those who took part.

Following the Covid-19 outbreak, funders' approaches changed significantly – and additional challenges around inclusivity and equity were raised in the wake of the killing of George Floyd. In response, we initiated work to understand how simplified funding could be sustained beyond Covid-19, with a particular focus on the needs of VCSE organisations adversely affected by systemic barriers and burdensome practice. Our initial thinking was set out in: [A simple ambition for grant-making](#). Following a survey of 89 funders from across the UK, we developed a 'call to action' for trust and transparency in grant-making. This was launched as the Open and Trusting grant-making initiative, with 50 foundations from across the UK signing up to eight public commitments.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Reach

- Over 1,000 small and medium-sized charities through research interviews, peer support sessions, surveys and conferences.
- Further VCSE organisations through the newsletters and social media channels of infrastructure bodies including ACRE, NAVCA, ACEVO, the Association of Chairs, the Ubele Initiative and Social Enterprise UK.
- Over 280 trusts and foundations through research, communities of practice and conferences.
- Further funders through the 13 funder forums who regularly shared our work including ACF, London Funders and regional networks – such as the North East Funder Forum.
- Over 240 statutory bodies through our research, particularly Building Health Partnerships and our Transforming Healthcare Together virtual conference on partnerships between the voluntary and statutory sectors.
- Over 900 cross-sector professionals interested in working together to improve local health and care systems received learning from our direct work with health partnerships.

Challenges and future priorities

We expect challenges over the next 12 months to centre around the ongoing impact of Covid-19 – both for us and the VCSE organisations and funders with whom we work. In particular:

- How we engage meaningfully and authentically with challenges and opportunities related to diversity, equity and inclusion is a priority for IVAR. This encompasses our people, our processes, our decision-making, and our messaging. It will be imperative for us to use with great care, the privileges of being a charity in receipt of unrestricted funding and with existing routes for influence.
- We are most comfortable communicating face-to-face and through personal relationships. Although this has been difficult in the context of Covid-19 restrictions, we have adapted our working practices and implemented successful remote working. We will need to shift to 'blended' working in keeping with our values and culture, achieving an appropriate and sensitive balance between remote and face-to-face. We need to work out how we can 'extend our reach' in the most meaningful way within our capacity.
- A third key challenge relates to voice and messaging. Over the past year, we have begun to tighten our language and need to continue experimenting with being a live 'opinion former' and developing a more assertive style. We will remain in close communication with longstanding partners – including our core funders – to help us achieve the most appropriate and useful tone.
- Finally, our response to the Covid-19 crisis was organised around three key operating principles: being generous; trying to be useful; and striving to add value. Now, more than ever, IVAR is a practical, useful, 'critical friend'. We have been able to adapt in an agile and responsive way to help support organisations during the crisis, and also begun to look at issues that will arise during the recovery and renewal phases after Covid-19. This spirit of ambition and responsiveness needs to be maintained.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

The results of the year's activity are set out in the attached financial statements. The income less total expenses of the Charity produced a net surplus for the year of £192,216 (2020: £5,585). Total reserves at the year-end increased to £328,367 (2020: £136,151). The charity operates from rented premises and accordingly the total of reserves designated and held in the form of fixed assets at the year-end stood at £2,472 (2020: £4,351). A further £160,000 of designated funds have been set aside from the Atlantic Philanthropies donation to fund core expenditure over the next three years.

The Charity generates income from grants, and, to a lesser and minor extent, fees charged for research and education projects and consultancy work respectively. The Charity is supported by key core funders who provide annual grants to support core expenditure, as detailed in note 3 to the accounts.

Individual projects are funded by grants, as disclosed in note 5 to the accounts, and may be undertaken by charity employees or external researchers. Projects are usually relatively small in terms of the funding received.

The work undertaken by the Charity does not always coincide with the accounting year and accordingly income relating to projects that are part completed at the balance sheet date is deferred to the following year to match with the work required to complete the project, as detailed in note 14 to the accounts.

Reserves policy

The Board of Trustees maintains a reserves policy to protect the organisation and the sustainability and independence of its charitable programme by providing time to adjust to changing financial circumstances. This limits the risk of disruption to the programme in the event of a downturn in some of IVAR's various sources of income, or an unexpected need for additional expenditure. The policy also provides parameters for future strategic plans and contributes towards decision-making.

Following a review during the year, the Board has amended IVAR's reserves policy and established a target range of core reserves between two and four months' budgeted core expenditure for the level of general reserves. This is based on a risk assessment of the probability and likely impact on IVAR's charitable programme that might be caused by a decline in income, an inability to meet financial obligations, or an inability to reduce expenditure in the immediate short-term. The policy ensures a balance between spending the maximum amount of income raised as soon as possible after receipt, while maintaining a level of reserves to ensure uninterrupted operation. The core reserves policy and the target range are reviewed annually to reassess the risks and reflect changes in IVAR's income, financial obligations and expenditure.

This policy would equate to a target for 'free' reserves – unrestricted reserves not matched by fixed assets or other designations – of between approximately £120,000 and £240,000 at 31 March 2021 (2020: following the current year amended policy, approximately £103,000 to £206,000) while the 'free' reserves held at that date were £165,895 (2020: £131,800).

Alongside the establishment of core reserves, the Board of Trustees is also committed to reinvesting surplus funds into the active pursuit of its charitable objectives and organisational mission. To this end, the reserves policy also allows funds to be set aside for the Research Development Fund, to provide a small working fund to support activities that may require specific investment (e.g. work with smaller, less well-resourced organisations; supplementary work to disseminate research findings; exploratory work in new areas).

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Institute for Voluntary Action Research (IVAR) is a charitable company limited by guarantee and was formally registered on 2nd February 2006 and as a charity on 30th May 2006. IVAR is governed by its Memorandum and Articles of Association as amended by a special resolution on 3rd February 2011. In the event of winding up, members' liabilities are limited to £1 each.

The Trustees are responsible for the management of the Charity, which they delegate to the Director on a day-to-day basis. IVAR's Board of Trustees includes senior practitioners, scholars and funders from the VCSE sector, universities and business.

The Board meets four times a year, or more often if required (a Board Working Group, comprising a selection of trustees, was established in 2019 to meet between Board meetings to help in moving on 2020-2025 strategy work related to staffing, processes and systems, office accommodation and Board succession, replenishment and diversity). It currently has two formal sub-committees: Finance and Remuneration Committee and a Personnel and Recruitment Committee. Ben Cairns has served as Director of the Charity since his appointment on 1st July 2006.

Risks

The Trustees confirm that the major risks to which the Charity is exposed have been reviewed, and systems and procedures have been established to manage those risks.

The risk register is maintained and reviewed regularly, including action points to address any significant concerns. The review takes account of changes to IVAR's strategic goals and objectives as they arise.

The principal current risks being addressed include staff wellbeing (including from working during Covid-19 and working with an ambitious strategy and busy project portfolio); being an insufficiently diverse organisation; continued close monitoring of project income due to the uncertainty of the landscape post Covid-19; developing communications further (both the platform, e.g. website and different methods for disseminating IVAR's work) partly to ensure we remain relevant and responsive to the people and causes we want to serve.

Appointments to the Board

During 2020/21, the Board embarked on an open recruitment process as part of organisation-wide efforts to build a diverse Board that reflects the communities we work with and support across the UK, with a particular emphasis on appointing trustees who are black or people of colour. In October 2020, this process was successfully concluded, and three new trustees were appointed.

Trustees are inducted by the Board Chair and are provided with a copy of the Charity Commission guidance, *The essential trustee: what you need to know, what you need to do*. New trustees also receive access to relevant training, minutes of recent Board meetings, recent IVAR reports, meet IVAR staff and, where appropriate, attend events organised by IVAR.

Arrangements for setting the pay and remuneration of key management personnel

The Board has a Finance and Remuneration Committee, which reviews the pay of staff on an annual basis. Where appropriate, the Committee will establish benchmarks on the basis of available data from partner or related charities.

Fundraising

IVAR fully complies with The Charities (Protection and Social Investment) Act 2016. We do not fundraise from the general public, nor do we employ fundraisers or use fundraising agents.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 MARCH 2021*

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. The public benefit of the Charity's activities in supporting VCSE organisations is outlined under 'Objectives and Activities' and 'Achievements and Performance' above.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

S. Brier

Sam Brier (Chair from 11 Nov 2020)

Trustee

Dated:17 November 2021.....

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors of Institute For Voluntary Action Research for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF INSTITUTE FOR VOLUNTARY ACTION RESEARCH

Opinion

We have audited the financial statements of Institute For Voluntary Action Research (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF INSTITUTE FOR VOLUNTARY ACTION RESEARCH

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF INSTITUTE FOR VOLUNTARY ACTION RESEARCH

Extent to which the audit was capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Agreement of the financial statement disclosures to underlying supporting documentation to assess compliance with those laws and regulations having an impact on the financial statements;
- Enquiries and confirmation of management and the trustees as to their identification of any non-compliance with laws or regulations, or any actual or potential claims;
- Review of minutes of Board meetings throughout the period;
- incorporating unpredictability into the nature, timing and/or extent of testing.
- Evaluation of the selection and application of the accounting policies chosen by the company.
- In relation to the risk of management override of internal controls, by undertaking procedures to review journal entries and evaluating whether there was evidence of bias that represented a risk of material misstatement due to fraud; and
- We assessed the susceptibility of the company's financial statements to material misstatement, including how fraud might occur by considering the key risks impacting the financial statements.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion.

There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Katherine Dee FCA (Senior Statutory Auditor)
for and on behalf of Begbies

18/11/2021
.....

Chartered Accountants
Statutory Auditor

9 Bonhill Street
London
EC2A 4DJ

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Current financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes				
<u>Income from:</u>					
Core grants	3	437,999	35,000	472,999	217,500
Charitable activities	5	251,094	294,800	545,894	644,172
Investment income	4	1,112	-	1,112	1,356
Total income		690,205	329,800	1,020,005	863,028
<u>Expenditure on:</u>					
Raising funds	6	18,520	-	18,520	14,010
Charitable activities	7	479,469	329,800	809,269	843,433
Total resources expended		497,989	329,800	827,789	857,443
Net income for the year/ Net movement in funds		192,216	-	192,216	5,585
Fund balances at 1 April 2020		136,151	-	136,151	130,566
Fund balances at 31 March 2021		328,367	-	328,367	136,151

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<u>Income from:</u>				
Core grants	3	217,500	-	217,500
Charitable activities	5	283,696	360,476	644,172
Investment income	4	1,356	-	1,356
Total income		502,552	360,476	863,028
<u>Expenditure on:</u>				
Raising funds	6	14,010	-	14,010
Charitable activities	7	482,957	360,476	843,433
Total resources expended		496,967	360,476	857,443
Net income for the year/ Net movement in funds		5,585	-	5,585
Fund balances at 1 April 2019		130,566	-	130,566
Fund balances at 31 March 2020		136,151	-	136,151

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		2,472		4,351
Current assets					
Debtors	11	39,593		73,531	
Investments - notice account	12	151,715		50,730	
Cash at bank and in hand		340,012		261,138	
		531,320		385,399	
Creditors: amounts falling due within one year	13	(205,425)		(253,599)	
Net current assets			325,895		131,800
Total assets less current liabilities			328,367		136,151
Income funds					
<u>Unrestricted funds</u>					
Designated funds	17	162,472		4,351	
General unrestricted funds		165,895		131,800	
			328,367		136,151
			328,367		136,151

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on ..17 November 2021.....

S. Brier

Sam Brier (Chair from 11 Nov 2020)
Trustee

Company Registration No. 05695711

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	22		180,908		(202,713)
Investing activities					
Purchase of tangible fixed assets		(2,162)		(2,443)	
Investment into term deposit accounts		(100,985)		(50,730)	
Interest received		1,112		1,356	
Net cash used in investing activities			(102,035)		(51,817)
Net increase/(decrease) in cash and cash equivalents			78,873		(254,530)
Cash and cash equivalents at beginning of year			261,138		515,669
Cash and cash equivalents at end of year			340,012		261,138
Relating to:					
Bank balances and short term deposits			340,012		261,138

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Institute For Voluntary Action Research is a private company limited by guarantee incorporated in England and Wales. The registered office from 29/09/2020 was The Foundry, 17 Oval Way, London, SE11 5RR, prior to 29/09/2020, the registered office was The Old School, Exton Street, London, SE1 8UE.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are recognised in line with the charities entitlement to the grant. Grants which are received for specific time periods are allocated to those time periods. And any sums to which the charity is not yet entitled, but have already received are deferred and not recognised in the year.

Income relating to commissioned projects is recognised in line with the performance of that project. Where income is received in advance of work having been performed the income is deferred to the extent that the work is yet to be undertaken.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Resources expended

All expenditure is accounted for on an accruals basis.

Expenses incurred in undertaking activities for the fulfilment of the charity's objects are shown as direct charitable expenditure. The charity operates one type of charitable activity - charitable research projects.

Fundraising costs are the costs of application and reporting on the charity's income.

Support and governance costs, which cannot be directly attributed to particular activities, have been apportioned proportionately to estimated overheads used and allocated to charitable activities and fundraising cost.

The charity is not registered for VAT and expenditure categories include their irrecoverable VAT elements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	4 years
Furniture & equipment	50% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method. Financial assets classified as receivable within one year are not amortised.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

Where material the cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The key area of estimation in the current and previous year is the deferral of project income where income is received in advance of the work performed. The deferral is calculated with reference to the estimated percentage of the project performed at the balance sheet date with reference to key project stages and deliverables.

3 Core grants

	2021 £	2020 £
Grants		
Esmée Fairbairn Foundation	60,000	65,000
Porticus	60,000	60,000
Tudor Trust	60,000	55,000
Pears Foundation	50,000	25,000
Paul Hamlyn Foundation	50,000	12,500
National Lottery Community Fund	35,000	-
Atlantic Philanthropies	157,974	-
Other	25	-
	<u>472,999</u>	<u>217,500</u>

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Core grants

(Continued)

During the year the charity received a \$200,000 grant from The Atlantic Philanthropies for the mixed purposes of unspecified future learning support, with any remaining funds being a core funding grant to enable the charity to fulfil its general objects. The Atlantic Philanthropies organisation closed as planned in September 2020, and no future learning support was requested. Accordingly, the grant has been recorded as unrestricted grant income.

Having regard to the size of other core funding grants received by the charity, the Trustees consider that this funding is most appropriately recognised over a period of three years, and so have designated an amount of reserves to support activity over that period.

4 Investment income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Bank interest receivable	1,112	1,356

5 Charitable activities

	2021	2020
	£	£
Consultancy	66,350	8,466
Grant funded projects	479,544	635,706
	545,894	644,172
Analysis by fund		
Unrestricted funds	251,094	283,696
Restricted funds	294,800	360,476
	545,894	644,172

Where projects are undertaken jointly, funds received on behalf of third party charities are not included in the above totals.

Funds received for third parties in 2020 included £2,300 as part of a Funding and Commissioning study and £22,544 as part of the BHP Self Care project. No equivalent funds were received in 2021.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Charitable activities

(Continued)

	2021	2020
	£	£
Grant project funders above £5,000- funding received		
Atlantic Philanthropies	39,493	-
Blackpool Teaching Hospital	-	9,100
CCLA Investment Management	6,250	-
CaVCA	-	7,000
City Bridge Trust	12,500	-
Changing Lives	-	10,000
Comic Relief	54,000	42,000
Corra Foundation	6,500	-
Esmée Fairbairn Foundation	38,780	51,980
Help on Your Doorstep	10,000	15,000
John Lyon's Charity	-	25,000
Lancs and S. Cumbria	18,200	-
Lloyds Banking Group Foundation	5,000	25,000
Local Trust	31,000	23,500
London Funders	5,000	-
Mercers' Company	5,000	5,950
National Lottery Communities Fund - The Big Lottery	13,100	89,922
Oak Foundation	-	35,024
Paul Hamlyn Foundation	32,280	26,000
Pears Foundation	27,280	19,375
Porticus UK	25,000	-
Premier League Charity Fund	-	10,000
QE Jubilee Trust	-	11,832
Robertson Trust	1,000	-
Sheffield Hallam University	6,600	6,400
Shift Design	26,400	-
The Tudor Trust	42,100	13,500
United St Saviour	-	12,000
Welcome Trust	-	13,023
Grant project funders below £5,000	33,310	7,560
Add/(less) net movements on deferred income	40,751	176,541
	<u>479,544</u>	<u>635,706</u>

6 Raising funds

	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Staff costs	12,678	9,335
Governance costs	319	270
Support costs	5,523	4,405
	<u>18,520</u>	<u>14,010</u>

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	2021 £	2020 £
Staff costs	405,859	373,386
Research associate fees	173,063	156,320
Academic advice and consultancy	-	1,109
Other direct costs including publications and conferences	43,783	125,638
	<u>622,705</u>	<u>656,453</u>
Share of support costs (see note 8)	176,363	176,184
Share of governance costs (see note 8)	10,201	10,796
	<u>809,269</u>	<u>843,433</u>
Analysis by fund		
Unrestricted funds	479,469	
Restricted funds	329,800	
	<u>809,269</u>	
For the year ended 31 March 2020		
Unrestricted funds		482,957
Restricted funds		360,476
		<u>843,433</u>

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Support costs

	Support costs £	Governance costs £	2021 £	2020 £
Staff costs	52,654	-	52,654	59,117
Depreciation	4,041	-	4,041	4,701
Rent, insurance and service charges	39,105	-	39,105	41,387
Equipment rental	1,569	-	1,569	2,627
Payroll administration and recruitment	9,081	-	9,081	3,235
Relocation costs	7,424	-	7,424	-
IT costs and website	20,516	-	20,516	14,401
Bookkeeping and accountancy fees	19,480	-	19,480	15,050
Printing, postage, stationery and telephone	12,618	-	12,618	17,532
Publishing materials, events, marketing, subscriptions and publications	1,499	-	1,499	11,625
Travel and subsistence (non project)	5,952	-	5,952	8,698
Sundry	7,947	-	7,947	2,216
Audit fees	-	4,560	4,560	4,440
Legal and professional	-	5,453	5,453	6,119
Trustees insurance	-	507	507	507
	<u>181,886</u>	<u>10,520</u>	<u>192,406</u>	<u>191,655</u>
Analysed between				
Fundraising	5,523	319	5,842	4,675
Charitable activities	176,363	10,201	186,564	186,980
	<u>181,886</u>	<u>10,520</u>	<u>192,406</u>	<u>191,655</u>

Support and governance cost have been allocated across fundraising and the charitable activities using a ratio based on estimated overhead resources used.

Governance costs includes payments accrued to the auditors of £4,560 including VAT (2020- £4,440) for audit fees.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Generating funds	0.1	0.1
Research projects and other direct charitable activities	9.4	9.9
Support and administration	1.0	1.0
	<u>10.5</u>	<u>11</u>

Employment costs

	2021 £	2020 £
Wages and salaries	417,736	389,630
Social security costs	40,415	39,469
Other pension costs	13,040	12,739
	<u>471,191</u>	<u>441,838</u>

The number of employees whose annual remuneration, excluding employer's pension contributions, was £60,000 or more were:

	2021 Number	2020 Number
£80,001-£90,000	<u>1</u>	<u>1</u>

The above member of staff was enrolled in the defined contribution pension scheme, with employer contributions paid of £2,188 (2020: £2,193).

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Tangible fixed assets

	Leasehold improvements £	Furniture & equipment £	Total £
Cost			
At 1 April 2020	8,382	15,678	24,060
Additions	-	2,162	2,162
Disposals	(8,382)	(8,036)	(16,418)
	<hr/>	<hr/>	<hr/>
At 31 March 2021	-	9,804	9,804
	<hr/>	<hr/>	<hr/>
Depreciation and impairment			
At 1 April 2020	8,382	11,327	19,709
Depreciation charged in the year	-	4,041	4,041
Eliminated in respect of disposals	(8,382)	(8,036)	(16,418)
	<hr/>	<hr/>	<hr/>
At 31 March 2021	-	7,332	7,332
	<hr/>	<hr/>	<hr/>
Carrying amount			
At 31 March 2021	-	2,472	2,472
	<hr/>	<hr/>	<hr/>
At 31 March 2020	-	4,351	4,351
	<hr/>	<hr/>	<hr/>

11 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	27,302	60,275
Other debtors	11,097	8,296
Prepayments	1,194	4,960
	<hr/>	<hr/>
	39,593	73,531
	<hr/>	<hr/>

12 Current asset investments

	2021 £	2020 £
Bank notice accounts	151,715	50,730
	<hr/>	<hr/>

The notice account is subject to 125 days notice before withdrawals can be made.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

13 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Other taxation and social security		14,038	11,065
Deferred income	14	153,968	185,018
Trade creditors		29,177	22,302
Other creditors		-	25,835
Accruals and deferred income		8,242	9,379
		<u>205,425</u>	<u>253,599</u>

14 Deferred income

	2021 £	2020 £
Arising from performance related grants and projects	153,968	185,018

	2021 £	2020 £
Balance as at start of year	185,018	314,202
Released in year	(185,018)	(314,202)
Deferred in year	153,968	185,018
Balance as at end of year	<u>153,968</u>	<u>185,018</u>

During the year IVAR received £36,950 (2020: £9,700) from statutory sources - East Sussex County Council, Lancashire & South Cumbria NHS, and North Cumbria CCG (2019 Blackpool Teaching Hospitals NHS Foundation Trust). All grant provider requirements had been met at the year end in respect of funds released to income.

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund for each employee.

The charge to profit or loss in respect of defined contribution schemes was £13,040 (2020 - £12,739).

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 31 March 2021
	£	£	£	£	£	£	£
UK Evaluation Roundtable	-	41,274	(41,274)	-	53,750	(53,750)	-
Atlantic Philanthropies	-	141,246	(141,246)	-	-	-	-
BHP Self-Care	-	117,391	(117,391)	-	41,630	(41,630)	-
Aligned Reporting	-	24,510	(24,510)	-	5,570	(5,570)	-
Small Charities Advocacy	-	24,555	(24,555)	-	-	-	-
Small Charities Tech Study	-	11,500	(11,500)	-	10,500	(10,500)	-
National Lottery Community Fund	-	-	-	-	35,000	(35,000)	-
Covid 19 Emergency Support	-	-	-	-	105,500	(105,500)	-
Covid 19 Learning Review	-	-	-	-	32,000	(32,000)	-
Youth Infrastructure	-	-	-	-	11,400	(11,400)	-
NCVO joint project	-	-	-	-	26,400	(26,400)	-
Small projects	-	-	-	-	8,050	(8,050)	-
	-	360,476	(360,476)	-	329,800	(329,800)	-

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

(Continued)

UK Evaluation Roundtable

The Evaluation Roundtable is a network of foundation leaders in the UK, the US and Canada. The Roundtable aims to improve evaluative practice in foundations by infusing it with cutting-edge ideas, and by providing foundation staff with an opportunity to refine and deepen their thinking and practice. It is a public resource for information on what other foundations are doing on evaluation, as well as for ideas about where and how foundations might develop their practice.

Atlantic Philanthropies

A four year grant for the Incubation Evaluation of the Atlantic Institute at the Rhodes Trust.

BHP Self Care

A two year grant for Big Lottery Fund grant for building relationships between the NHS, local government, citizens and voluntary, community and social enterprise organisations .

Aligned Reporting

Grants towards a review of the opportunities for aligned reporting across funders.

Small Charities Advocacy

A grant funded project researching place based funding approaches.

Small Charities Tech Study

Funding for an exploratory study into making technology imaginable and usable for small voluntary organisations.

National Lottery Community Fund - Partnerships England Wide

Restricted core funding.

Covid 19 Emergency Support

Grants towards initiating peer support sessions for voluntary, community and social enterprise (VCSE) leaders.

Covid 19 Learning Review

A project to capture the key features of funder responses to the Covid 19 crisis.

Youth Infrastructure

Joint funded project into charity infrastructure.

NCVO Joint Project

Collaborative working project for NCVO.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Fixed Asset Fund	6,609	2,443	(4,701)	4,351	2,162	(4,041)	2,472
Core Expenditure Contribution	-	-	-	-	160,000	-	160,000
	<u>6,609</u>	<u>2,443</u>	<u>(4,701)</u>	<u>4,351</u>	<u>162,162</u>	<u>(4,041)</u>	<u>162,472</u>

Fixed Asset Fund

The fixed assets are considered to be not easily realisable and accordingly are not represented in the general reserve. The balance carried forward is equal to the year-end net book value of fixed assets.

Core Expenditure Contribution

The designation of £160,000 as a contribution to core expenditure arises from funding from Atlantic Philanthropies (see note 3). Trustees intend to release this amount over the three years ending 31 March 2024.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

18 Analysis of net assets between funds

	Designated Fund 2021 £	Restricted Fund 2021 £	Unrestricted Fund 2021 £	Total 2021 £	Designated Fund 2020 £	Unrestricted Fund 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:							
Tangible assets	2,472	-	-	2,472	4,351	-	4,351
Current assets/(liabilities)	160,000	-	165,895	325,895		131,800	131,800
	<u>162,472</u>	<u>-</u>	<u>165,895</u>	<u>328,367</u>	<u>4,351</u>	<u>131,800</u>	<u>136,151</u>

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

19 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	8,880	7,788
Between two and five years	-	694
	<u>8,880</u>	<u>8,482</u>

At the 2020 balance sheet date, the charity operated from rented premises which could be vacated with two months notice at any time. The 2020 figure for lease commitments within one year included two months rent at the year end prevailing rate.

In October 2020, the charity relocated and signed a new lease with a three month break clause. The 2021 figure for lease commitments within one year includes three months of rent and agreed service charges at the prevailing rate.

During 2019 the charity entered into a three year operating lease for a photocopier. The total commitment under the lease was £4,118, and the £694 remained at the balance sheet date.

20 Trustees and Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation including employer's pension and national insurance contributions	100,109	97,732

During the year trustees received associate fees as follows: Richard Hopgood, fees and expenses of £0 (2020: £4,324). The charity received research project payments of £2,000 and £10,000 (2020 £12,000 and £15,000) from United St Saviours Charity and Help On Your Doorstep respectively. Nicola Steuer is a trustee of both these organisations, but not a controlling trustee.

IVAR has authority to make payments to trustees for consultancy work contained in its governing document. Payments have been made in accordance with the trustees remuneration policy and approved by the trustees.

No trustees received reimbursement of travel expenses during the year (2020: 1 trustee : £179).

The charity purchases trustee insurance as identified in note 8.

21 Limited by guarantee status

The charitable company's legal structure is that of a company limited by guarantee. In the event of the company winding-up, each member is liable to contribute to any deficit to a maximum of £1 per member.

INSTITUTE FOR VOLUNTARY ACTION RESEARCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

22 Cash generated from operations	2021 £	2020 £
Surplus for the year	192,216	5,585
Adjustments for:		
Investment income recognised in statement of financial activities	(1,112)	(1,356)
Depreciation and impairment of tangible fixed assets	4,041	4,701
Movements in working capital:		
Decrease/(increase) in debtors	33,938	(43,627)
(Decrease) in creditors	(17,124)	(38,832)
(Decrease) in deferred income	(31,050)	(129,184)
Cash generated from/(absorbed by) operations	180,909	(202,713)
23 Analysis of changes in net funds		
The charity had no debt during the year.		